

# REPORTING FOR PATIENTS CHECKLIST



**Use this checklist as a tool for integrating patient involvement into your audit**



## **1. REPRESENT THE PATIENT PERSPECTIVE:**

- Establish patient representation by creating a patient panel (independently or via established patient groups) or by including patients/representatives on the steering group.
- Address outcome measures for questions/topics that have been specifically raised by patients/representatives.
- Create a mechanism of feedback to patients/representatives who have contributed to the audit design.



## **2. SUPPORT PATIENTS TO USE THE AUDIT RESULTS:**

- Define the purpose of the clinical audit for patients using clear jargon-free language.
- Decide how you intend for patients to use the clinical audit results.
- Publish the results for patients in a format that clearly describes how you intend patients to use the results



## **3. PRESENT THE RESULTS EFFECTIVELY AND DISSEMINATE THROUGH THE RIGHT CHANNELS:**

- Employ innovative multimedia communication tools to reach a broad audience.
- Explore the different channels available to disseminate the results to patients.
- Consider partnering with relevant charities/patient organisations to increase the impact of the audit results.
- Clearly signpost to the relevant patient information.
- Consider how to incorporate infographics



## **4. MONITOR HOW PATIENTS USE THE NATIONAL CLINICAL AUDIT RESULTS:**

- Create a mechanism for identifying how patients use audit data and use this for feedback to develop the audit and improve impact.