

Audit of Audits: action planning
National Emergency Laparotomy Audit

Objective	Action	Responsible individual	Potential barriers and issues	Expected outcome	Timescale	Monitoring
Publish Outlier Policy	Finalise and publish Outlier Policy.	Dave Murray NELA Project Team	Ensuring correct guidelines and timelines are met	Make complete Outlier Policy available to participants, available to download online.	December 2014	
Create Audit Protocol Document	Bring together all current audit documentation into an overarching protocol	Jose Lourtie Dimitri Papadimitriou Project Team	Provide all current documentation but making it as simple and not cumbersome document.	Create a document to used going forward during the audits duration.	February 2015	
Project Board minutes publicly available	Create section on website to publish minutes. Following next project board meeting begin to publish publicly.	Jose Lourtie Dimitri Papadimitriou	Obtaining agreement from all on Project Board.	Minutes to be available online from March 2015	March 2015	
Participant Manual	Assemble together all resources currently available to participants into one 'participant manual' to be made available online.	Jose Lourtie Dimitri Papadimitriou	Minimising duplication of information.	Provide all participants with a single document, complete with all resources available to assist in audit.	February 2015	