

Invitation to bid to become a listed consultant via the HQIP Consultancy Support Resource

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Background

HQIP provides national level contract management and commissioning functions for national audits and related projects involving clinical databases, and advice and guidance for those developing and running national audits that we do not fund. We also promote best practice in audit locally to clinicians and audit staff and encourage their professional bodies in supporting audit. We produce standard guidance, templates, standards and information to assist others, and set up systems to deliver more detailed support and resources.

HQIP does not however provide extended one-to-one consultancy and advice to national registries and audits we do not fund, to local organisations, nor to professional bodies. As the funding body for national audit there may be a conflict of interest in offering more detailed and extensive support to those who might subsequently bid for funding we then award.

Yet there is a real need for extended support amongst organisations seeking to develop audit and registers, and those already running audits who do not receive HQIP funding, just as there is at regional level, and in local commissioning and provider organisations and consortia. From time to time we receive requests for such extended support.

To fill this gap HQIP proposes to create a list of consultants and organisations which are available to provide, either at commercial rates or through other arrangements, this type of extended consultancy to local or national services. The list will be a kind of compendium or marketplace of potential support providers and cut out the need for searching and recommendations.

We propose to create a listing of people who possess a suitable level of competence and capacity to offer help of this type. The list will not commend any specific individual or company, nor give any recommendation about their competence. HQIP will do a minimum assessment of organisational competence and expertise and a mapping of the stated areas of competence before accepting suitable companies onto the list. Any subsequent arrangements and fees with any organisation procuring services from any company listed will be entirely a matter between those providing and commissioning support. There will be no fees paid to HQIP.

Specifications

We welcome individuals, organisations and companies who have skills in:

- Running local audits, registers or audit programmes
- Running national audits and registers
- Developing or providing supporting IT for data collection
- Providing data collection hardware (handheld devices etc)
- Communicating audit results
- Print and design of reports
- Analytical skills
- Information governance
- Training about audit
- Programme facilitation and management
- Audit or register design

This list is not exclusive.

Information regarding applying to be on the list

You can apply and be added to the list at any time.

Applicants should submit a résumé of their competence and experience via the '**Application to join the HQIP Consultancy Support Resource**' form, [linked here](#). This will be available to any possible procurer of consultancy services and it must be truthful and accurate. Any discrepancy between what is said and the truth may incur legal action between those procuring support and those providing it. HQIP will not offer any judgement on the information given.

Three referees to the quality of your work will be required and they will be taken up and made publicly available. These must be organisations not personally connected to the bidding organisation for whom commercial services have been provided in an area of direct relevance to HQIP's areas of interest.